



WORK SESSION & REGULAR COUNCIL MEETING JULY 20, 2021 MINUTES

1. Call to Order and Declaration of Quorum

Time: 7:04

In attendance: Mayor Ponce, Mike Laye, Gwen Garlington, Kerrie Longoria, Gary Killian

2. Invocation

3. Pledge of Allegiance to the United States of America

4. Greeting of Visitors

5. Items of Community Interest

6. Public comment

*Citizens are invited to address the City Council with public comments. Comments regarding items for which notice has not been given will be limited to three minutes, prior to discussion of agenda items, and Council responses shall be in accordance with Sec. 551.042 of the Texas Government Code. Comments regarding an item on the agenda may be given before or during discussion of that item. Comments that incite a breach of the peace are prohibited. **No Citizens to speak***

7. Approval of previous meeting's minutes, or notes - July 13, 2021 Minutes. *Mike Laye approves the minutes with two changes. Gwen Garlington 2nds, all in favor Aye, motion carries.*

8. Reports

- a. City Secretary Report - Streamline: *Street repairs will begin Friday July 23, 2021*
- b. City Clerk Report: *No*
- c. Council Representative to Community ISD: *No*
- d. City Code Inspector: *Yes, Council wants the report broken down further (1st, 2nd, 3rd notices)*
- e. Mayor's Report - "CARES ACT" American Rescue Plan Act Coronavirus Local Fiscal Recovery application update: *Non-entitlement units for local Government under 50,000, and NOT the M&O (Maintenance & Operations) Mayor will be sending in the application for the CARES act.*
- f. Budget Report - *Ray*

9. Work Session - No vote

Review and discuss agenda items.

Input from staff or counsel; only as requested by Mayor / Council or if asked to be recognized for points of order.

- a. Review - Ray Smith, CPA Report - Finance report and update on Audit.
Per Ray, the budget looks good, and on track for where we are in the budget with two months left in the calendar year. Council had questions about the budget format, and struggle to understand where the funds are coming from. He said they are pulling info from Fundview, and entering into Quick books under the current budget line items. Fundview has other categories that do not match up with QB. Ray explains when he came on board, the staff was to move to the QB shared program making it more efficient for CPA to follow what's entered immediately, and staff need only to scans in the invoices to be entered by his firm. He suggested we check into GFOA Model for budget, come up with line items that is laid out to make sense to Council. The preparation of the books to be audited is going well. Ray predicts it will be done by the firs to mid-September.
- b. Review - Impact Fees - The Nuts and bolts of Impact Fees
Jim Shepherd went through the timeline and tasks for the Impact Fees. Nevada will need to create a P&Z committee. Nevada will also need to have an Engineer to help with the Master Thoroughfare plan, and drainage. The Engineer can help with the Capital improvements on roads, ditches, etc. and come up with a dollar amount for Impact Fees. Nevada will also need an Impact fees committee, or Land use Committee, if the Council votes to form a LUC.
 1. *Origin of Impact Fees.*
 2. *Geographic Application Fees.*
 3. *Use of vs Prohibited use.*
- c. Review - Lavon PD June Report.

10. Business Session

Agenda documents and supporting material from the preceding Work Session agenda

Input from staff or counsel; only as requested by Mayor / Council or if asked to be recognized for points of order.

- a. Discuss/Take Action: Ray Smith, CPA Report - Finance report and update on audit
Mike Laye makes a motion to accept the report Gary Killian 2nds, all in favor Aye, motion carries.

b. Discuss/Take Action: Impact Fees - The Nuts and bolts of Impact Fees

1. *Origin of Impact Fees.*
2. *Geographic Application Fees.*
3. *Use of vs Prohibited use.*

Kerri Longoria makes a motion to form a Land Use Committee, Mike Laye 2nds, all in favor Aye, motion carries.

11. Future Agenda Items

Future agenda items shall be designated by the Mayor. In addition, a motion and a second from any two Councilpersons shall be sufficient to add an agenda item for a future meeting. Staff and counsel shall have prior consent of the Mayor to add an agenda item for a future meeting.

- a. *2021-2022 Budget, RFP for Waste Management, Comprehensive plan, and possible virtual meeting on Budget 7/29/21.*

12. Executive Session: Time: NO EXECUTIVE SESSION

Pursuant to the provisions of Chapter 551, Texas Government Code, Vernon's Texas Codes Annotated, the Town Council may hold a closed meeting. Government code 551.071-Confidential legal advice regarding any of the agenda items on the open session agenda, and as follows:


13. Regular Session: Reconvene from Executive Session: Time: NA

14. If required, act on items reviewed in Executive Session. NA

15. Adjournment / Closing: Time: 8:50



Mayor, Ben Ponce



City Secretary, Judy Hill