



MINUTES
COUNCIL MEETING
Tuesday, June 7, 2022
7:00PM at City Hall

1. Call to Order and Declaration of Quorum

Time: **7:05PM**

Mayor Ponce, Mike Laye, Kerrie Longoria, Donald Deering, Karl Fisher, John McBride

2. Invocation

3. Pledge of Allegiance to the United States of America

I pledge Allegiance to the flag, of the United States of America, and to the Republic for which it stands, one nation under God, indivisible, with Liberty and Justice for all.

4. Pledge of Allegiance to the Texas Flag

Honor the Texas flag, I pledge allegiance to thee, Texas, one state under God, one and indivisible.

5. Public Comment

Citizens are invited to address the City Council with public comments. Comments regarding items for which notice has not been given will be limited to three minutes, prior to discussion of agenda items, and Council responses shall be in accordance with Sec. 551.042 of the Texas Government Code. Comments regarding an item on the agenda may be given before or during discussion of that item. An intentional act intended to disrupt a Government meeting is prohibited.

Sharon Thomas – lives with her daughter on Eve St. She wants to place a modular home on the same lot, but has not gotten answers for making this happen. She has been told it can only happen if the property has an access road to the new home. Mayor Ponce will follow-up on this, and get back to her.

6. Approval of previous meeting's minutes, or notes.

a. May 17, 2022 MINUTES - **Mike Laye motions to accept the May 17, 2022 Minutes with changes. Kerrie Longoria 2nds, all in favor aye, motion carries.**

7. Reports:

- a. City Clerk Report - OSSF permit fee increase: **\$520 to \$550 per new install. From \$250 to \$275 per modification.**
- b. Code Enforcement Report - CE Letters, update on type of code letters going out first. **Code Enforcement will send out a Warning Letters 1st, then Code Violation Letters 2nd.**
Kerrie Longoria asked for the reports to be revised to show if it's still open or closed

and resolved, as well as the new violations. The spreadsheet should also note if the warning letters or violating letters went out.

- c. Financial Report (2nd meeting of the month) - NA
- d. Mayor Pro Tem Report - **No report**
- e. Mayor's Report/Status - Nevada Cleanup Day July 23, 2022 update. **Mayor Ponce met with Barnes to finalize plans. Please refer to the list of items that will be accepted and will not be accepted. This event will be at City Hall, 424 E. FM 6, Nevada TX 75173 on July 23, 2022 between the hours of 8:30AM-12:00PM.**
- f. NVFD Report (1st meeting of every month) - **See report attached pages 4-7**

8. Business Session:

- a. Discuss/Take Action: Lone Tree Estates, Single Family Residential Development, located west of Nevada Lakes on CR 537. Deliberation and appropriate action regarding a Development Agreement for standards and annexation for a proposed 69 home subdivision. **There are still changes to be made on the agreement of CR 537 being rebuilt and maintained during the course of the subdivision development. The city will need to budget 2022-2023 for the expenses. Randy McCuiston to send the latest developer's agreement to City Attorney Jim Shepherd. No action taken at this time.**
- b. Discuss/Take Action: The City of Nevada, Collin County, Texas (City) has requested Hayter Engineering Inc. To evaluate the downtown area roads, and drainage assessment. Chris Donnan with Hayter Engineering. **Chris Donnan with Hayter Engineering evaluated the downtown area roads and culverts for the drainage assessment. Chris Donnan will have all costs quoted in the next 30 days. For this summary, see attached report on pages 8-9.**
- c. Discuss: Notice of Application for an Air Quality Standard Permit for Permanent Rock and Concrete Crushers. This will be located at 17388 CR 543, Nevada TX 75173. West of Eugene/CR 593 and East of Mirage Dr. on the south side of CR 543. **TCEQ has extended the deadline for comments and concerns to be submitted. Mayor Ponce spoke with State Representative Candy Noble regarding this permit. TCEQ and the applicant, CHC will hold an informational meeting in the near future. We will keep everyone posted on dates, times and locations.**
- d. Discuss/Take Action: Place bid in the paper for Lawn maintenance on City owned properties. **Mayor Ponce would like to consider other options and open it up for bid. Need quotes for all four City properties, as well as the City ROW. Mayor Ponce and Kerrie Longoria will draft RFP for lawn maintenance bids.**
- e. Discuss/Take Action: Over 65 Tax Exemption. The over 65 exemption caps the tax imposed on the year in which the taxpayer turns 65. **Kerrie Longoria looked into this to determine how much of a loss the city takes if we increase the tax exemption or place a freeze on the taxes. This proves difficult to nail down those numbers. More research on the numbers is needed to make a decision. As a reminder, the City of Nevada is**

still the lowest taxing city in Collin County. We don't have much relief from businesses to take on the burden.

Karl Fisher asked *Kerrie* if she wasn't worried about the continual increase in taxes on a fixed budget?

Kerrie Longoria said she is worried, but the difference isn't enough to make a decision that may hinder the city.

Mike Laye sympathizes with everyone. He wishes we could say everyone over 65 didn't have to take on the burden of paying city taxes. He still has to consider the impact on what the city receives.

Paul Breitzman brings up the difficulties that many older citizens have. Things like mowing a yard, trimming bushes, painting the house. Simple maintenance the younger generation doesn't have to deal with. The city should recognize this and assist over 65 citizens that have paid their dues, have some relief.

John McBride said we need to look into this a little further. It isn't the city's responsibility to take on this burden, as much as he'd like to. He understands what everyone is saying. But feels we need to look at the whole picture before making a decision. No action taken until more research is done.

- f. Discuss/Take Action: Community ISD approved for Fireworks during 2022 Graduation. **Kerrie Longoria motions to accept Mayor Ponce's approval of the Cisd Fireworks permit. Mike Laye 2nds, all in favor aye, motion carries.**
- g. Discuss/Take Action: Accept City Secretary Judy Hill's letter of resignation. **Mike Laye motions to accept City Secretary Judy Hill's resignation. Kerrie Longoria 2nds, all in favor aye, motion carries.**

9. Future Agenda Items

Future agenda items shall be designated by the Mayor. In addition, a motion and a second from any two Councilpersons shall be sufficient to add an agenda item for a future meeting. Staff and counsel shall have prior consent of the Mayor to add an agenda item for a future meeting.

Barnes Cleanup Day

Over 65 tax cap - to be researched by John McBride.

Research sign axel limit.

Mayor Ponce and Kerrie Longoria to draft the Lawn Maintenance RFP.

10. Executive Session - Time: **8:58PM**

As authorized by Section 551.071 (2) of the Texas Government Code, this meeting may be convened into closed Executive Session for the purpose of seeking confidential legal advice from the City Attorney on any agenda item listed herein.

Texas Government Code 551.071 of the Texas Government Code legal advice from the City Attorney regarding legal process requirements for code enforcement, building permits, and inspections.

Texas Government Code 551.074 Personnel---deliberation regarding the resignation of the City Secretary, and appointment interim or successor city secretary, city clerk, or other personnel for city staff.

Texas Government Code 551.071—Legal Advice---Legal liabilities and enforcement of violations of zoning ordinance for single family and multifamily zoning districts.

11. Regular Session: Reconvene from Executive Session - Time: **9:55PM**

12. If required, act on items reviewed in Executive Session.

Two motions to make. 1st motion: Mike Laye motions to appoint Misty Hooker as interim City Secretary.

Mayor asked if there were any specifics the Council would like to add.

Donald Deering specifies they will be accepting applications of which Misty Hooker can apply for as well.

Misty Hooker asked if the pay would increase during the interim, then revert back after someone is hired for the open position.

Donald Deering said no, it will remain the same.

Misty Hooker said respectfully, she cannot accept the offer for the interim position with the added responsibilities without the pay.

13. Adjournment / Closing - Time: **10:06PM**



Mayor Ben Ponce



City Clerk Misty Hooker

Nevada Volunteer Fire Department

Nevada, TX

This report was generated on 6/3/2022 1:50:01 PM



Incident Statistics

Zone(s): All Zones | Start Date: 01/01/2022 | End Date: 12/31/2022

INCIDENT COUNT			
INCIDENT TYPE		# INCIDENTS	
EMS		160	
FIRE		103	
TOTAL		263 + 8 = 271	
TOTAL TRANSPORTS (N2 and N3)			
APPARATUS	# of APPARATUS TRANSPORTS	# of PATIENT TRANSPORTS	TOTAL # of PATIENT CONTACTS
BRSH1	0	0	9
CH301	0	0	1
CH302	0	0	4
E1	1	1	17
SQ2	1	1	43
ST1	1	1	1
TOTAL	3	3	75
PRE-INCIDENT VALUE		LOSSES	
\$0.00		\$0.00	
CO CHECKS			
TOTAL			
MUTUAL AID			
Aid Type		Total	
Aid Given		29	
Aid Received		36	
OVERLAPPING CALLS			
# OVERLAPPING		% OVERLAPPING	
44		16.73	
LIGHTS AND SIREN - AVERAGE RESPONSE TIME (Dispatch to Arrival)			
Station	EMS	FIRE	
Station 1	0:09:57	0:12:17	
AVERAGE FOR ALL CALLS		0:10:50	
LIGHTS AND SIREN - AVERAGE TURNOUT TIME (Dispatch to Enroute)			
Station	EMS	FIRE	
Station 1	0:04:02	0:04:46	
AVERAGE FOR ALL CALLS		0:04:34	

Only Reviewed Incidents included. EMS for Incident counts includes only 300 to 399 Incident Types. All other incident types are counted as FIRE. CO Checks only includes Incident Types: 424, 736 and 734. # Apparatus Transports = # of incidents where apparatus transported. # Patient Transports = All patients transported by EMS. # Patient Contacts = # of PCR contacted by apparatus. This report now returns both NEMSIS 2 & 3 data as appropriate. For overlapping calls that span over multiple days, total per month will not equal Total count for year.



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Doc Id: 1645
Page # 1 of 2

pg. 4

Nevada Volunteer Fire Department

Nevada, TX

This report was generated on 6/3/2022 1:48:04 PM



Incident Statistics

Zone(s): All Zones | Start Date: 01/01/2021 | End Date: 05/31/2021

INCIDENT COUNT			
INCIDENT TYPE		# INCIDENTS	
EMS		133	
FIRE		66	
TOTAL		199	
TOTAL TRANSPORTS (N2 and N3)			
APPARATUS	# of APPARATUS TRANSPORTS	# of PATIENT TRANSPORTS	TOTAL # of PATIENT CONTACTS
BRSH1	0	0	28
CH301	0	0	2
E1	0	0	2
SQ2	0	0	6
TOTAL	0	0	38
PRE-INCIDENT VALUE		LOSSES	
\$0.00		\$0.00	
CO CHECKS			
TOTAL			
MUTUAL AID			
Aid Type		Total	
Aid Given		19	
Aid Received		4	
OVERLAPPING CALLS			
# OVERLAPPING		% OVERLAPPING	
22		11.06	
LIGHTS AND SIREN - AVERAGE RESPONSE TIME (Dispatch to Arrival)			
Station	EMS	FIRE	
Station 1	0:12:48	0:15:50	
AVERAGE FOR ALL CALLS		0:13:36	
LIGHTS AND SIREN - AVERAGE TURNOUT TIME (Dispatch to Enroute)			
Station	EMS	FIRE	
Station 1	0:06:45	0:08:59	
AVERAGE FOR ALL CALLS		0:07:37	
AGENCY		AVERAGE TIME ON SCENE (MM:SS)	
Nevada Volunteer Fire Department		33:28	

Only Reviewed Incidents included. EMS for Incident counts includes only 300 to 399 Incident Types. All other incident types are counted as FIRE. CO Checks only includes Incident Types: 424, 736 and 734. # Apparatus Transports = # of incidents where apparatus transported. # Patient Transports = All patients transported by EMS. # Patient Contacts = # of PCR contacted by apparatus. This report now returns both NEMSIS 2 & 3 data as appropriate. For overlapping calls that span over multiple days, total per month will not equal Total count for year.



emergencyreporting.com
Doc Id: 1645
Page # 1 of 1

Pg. 5

Nevada Volunteer Fire Department

Nevada, TX

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Incident Statistics

Zone(s): All Zones | Start Date: 05/01/2022 | End Date: 05/31/2022

INCIDENT COUNT			
INCIDENT TYPE		# INCIDENTS	
EMS		40	
FIRE		13	
TOTAL		53 47 = 60	
TOTAL TRANSPORTS (N2 and N3)			
APPARATUS	# of APPARATUS TRANSPORTS	# of PATIENT TRANSPORTS	TOTAL # of PATIENT CONTACTS
BRS11	0	0	2
CH301	0	0	1
CH302	0	0	2
E1	0	0	5
SQ2	1	1	20
TOTAL	1	1	30
PRE-INCIDENT VALUE		LOSSES	
\$0.00		\$0.00	
CO CHECKS			
TOTAL			
MUTUAL AID			
Aid Type		Total	
Aid Given		3	
Aid Received		5	
OVERLAPPING CALLS			
# OVERLAPPING		% OVERLAPPING	
6		11.32	
LIGHTS AND SIREN - AVERAGE RESPONSE TIME (Dispatch to Arrival)			
Station	EMS	FIRE	
Station 1	0:09:28	0:08:50	
AVERAGE FOR ALL CALLS		0:09:51	
LIGHTS AND SIREN - AVERAGE TURNOUT TIME (Dispatch to Enroute)			
Station	EMS	FIRE	
Station 1	0:02:46	0:04:27	
AVERAGE FOR ALL CALLS		0:03:28	
AGENCY		AVERAGE TIME ON SCENE (MM:SS)	
Nevada Volunteer Fire Department		38:47	

Only Reviewed Incidents included. EMS for Incident counts includes only 300 to 399 Incident Types. All other incident types are counted as FIRE. CO Checks only includes Incident Types: 424, 736 and 734. # Apparatus Transports = # of incidents where apparatus transported. # Patient Transports = All patients transported by EMS. # Patient Contacts = # of PCR contacted by apparatus. This report now returns both NEMSIS 2 & 3 data as appropriate. For overlapping calls that span over multiple days, total per month will not equal Total count for year.



emergencyreporting.com
DocId: 1645
Page # 1 of 1

Nevada Volunteer Fire Department

Nevada, TX

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Incident Statistics

Zone(s): All Zones | Start Date: 05/01/2021 | End Date: 05/31/2021

INCIDENT COUNT			
INCIDENT TYPE		# INCIDENTS	
EMS		22	
FIRE		6	
TOTAL		28	
TOTAL TRANSPORTS (N2 and N3)			
APPARATUS	# of APPARATUS TRANSPORTS	# of PATIENT TRANSPORTS	TOTAL # of PATIENT CONTACTS
	0	0	2
E1	0	0	1
TOTAL	0	0	3
PRE-INCIDENT VALUE		LOSSES	
\$0.00		\$0.00	
CO CHECKS			
TOTAL			
MUTUAL AID			
Aid Type		Total	
Aid Given		2	
OVERLAPPING CALLS			
# OVERLAPPING		% OVERLAPPING	
6		21.43	
LIGHTS AND SIREN - AVERAGE RESPONSE TIME (Dispatch to Arrival)			
Station	EMS	FIRE	
Station 1	0:11:18	0:09:57	
AVERAGE FOR ALL CALLS		0:10:19	
LIGHTS AND SIREN - AVERAGE TURNOUT TIME (Dispatch to Enroute)			
Station	EMS	FIRE	
Station 1	0:04:54	0:06:24	
AVERAGE FOR ALL CALLS		0:05:12	
AGENCY		AVERAGE TIME ON SCENE (MM:SS)	
Nevada Volunteer Fire Department		45:56	

Only Reviewed Incidents included. EMS for Incident counts includes only 300 to 399 Incident Types. All other incident types are counted as FIRE. CO Checks only includes Incident Types: 424, 736 and 734. # Apparatus Transports = # of incidents where apparatus transported. # Patient Transports = All patients transported by EMS. # Patient Contacts = # of PCR contacted by apparatus. This report now returns both NEMSIS 2 & 3 data as appropriate. For overlapping calls that span over multiple days, total per month will not equal Total count for year.



emergencyreporting.com
Doc Id: 1645
Page # 1 of 1



MEMORANDUM

TO: Nevada City Council
FROM: Chris Donnan (Hayter Engineering)
DATE: June 1, 2022
JOB: Downtown Drainage Assessment (385001-85.27)

On May 25, 2022, I made a site visit to Nevada, Texas to assess their downtown drainage facilities. This area has been identified by the City as a known drainage issue, and this assessment is the City's first step in developing a plan to address the issue. This memorandum is intended to provide a general summary of my findings and recommendations.

For this assessment, the "downtown area" has been defined to be bounded by FM 1138 to the west, Kerens Street to the south, CR 591 (East Street) to the east and FM 6 to north. More specifically, this assessment included the following streets:

- Collin Street
- Kerens Street
- Slatings Street
- Evans Street
- Eve Street
- Stinebough
- Center Street
- Warren Street

The drainage facilities in this area consist of roadside ditches and culverts as well as driveway culverts. No curb and gutter, inlets or storm sewer pipe were present. Photos were taken along each street to document the existing drainage conditions. Observations regarding ditch and culvert conditions were also documented. Ultimately Hayter Engineering will prepare an exhibit noting culvert locations and conditions and make recommendations for each culvert (e.g. remove and reset, remove and replace). In addition to culvert recommendations, Hayter Engineering will provide a typical proposed ditch cross section and prepare an Opinion of Probable Construction Cost (OPCC) for all proposed work.

In general, runoff in the downtown area flows south from FM 6 along Warren, Center and Eve Streets to Kerens Street. Runoff along Collin Street flows east from Warrant Street and west from CR 591 until it intersects a north/south roadway and then turns south to Kerens Street. There are five culvert locations along Kerens Street (Center, Stinebough, Eve, Evans, Slatting) which allow the runoff from the downtown area to pass under Kerens Street and continue south, crossing the abandoned railroad bed

Practical Infrastructure Solutions

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before finding an existing creek that takes the runoff southeast out of Nevada and eventually discharging into Lake Tawakoni.

During my visit I noticed several recurring themes:

- Roadside ditches silted in.
- Roadside ditches blocked by tall grass, trees, and other debris.
- Roadway and driveway culverts partially to completely silted in.
- Roadway and driveway culverts with damaged ends.

Based on my observations, it is understandable why the downtown area has reported drainage issues. When roadside ditches and culverts become silted in and blocked, runoff can no longer leave the area; rather, it tends to pond up in local areas and remain until it evaporates. It is not uncommon for cities with drainage issues similar what I observed in downtown Nevada to experience rapid roadway degradation and receive frequent citizen complaints as the ponding often negatively impacts properties in the area.

Assuming installing curb and gutter and storm drains is not an economical option (it is typically not), below are several general remediation recommendations:

- Regrade and shape existing ditches that have silted in.
 - Adopt a typical/minimum roadside ditch cross section that roadside ditches must adhere to.
- Clear existing ditches that are grown up and blocked by trees and other debris.
 - Routine maintenance of roadside ditches is a key component in supporting positive drainage.
- Replace damaged and silted in culverts.
 - Consider replacing all driveway culverts with HDPE pipe, 12" minimum.
 - Consider replacing all roadway culverts with RCP, 18" minimum.
 - Consider requiring the installation of safety end treatments on all roadway and driveway culverts to help prevent damaged ends.

These remediation recommendations will be most effective if they are implemented in an organized manner. Generally working from downstream (Kerens Street) to upstream is the best approach. Doing this will help ensure positive drainage and that upstream improvements are not stymied by less than desirable downstream conditions.