

## MINUTES

### NEVADA ECONOMIC DEVELOPMENT CORPORATION

Thursday, September 21, 2023

7:00PM at City Hall

President – Bruce Mathews

Secretary – Russell Newton

Treasurer – Walt Newell

Director – Mike Laye

Vice President – Rocky Turner

Director – Donald Deering

Director – Thad Anderson

City Staff:

N/A

Citizens:

N/A

## REGULAR MEETING

### 1. Call to Order and Declaration of Quorum-

Time: 7:02PM

### 2. Public Comment-

*Citizens are invited to address the City Council with public comments. Comments regarding items for which notice has not been given will be limited to three minutes, prior to discussion of agenda items, and Council responses shall be in accordance with Sec. 551.042 of the Texas Government Code. Comments regarding an item on the agenda may be given before or during discussion of that item. An intentional act intended to disrupt a government meeting is prohibited.*

## CONSENT AGENDA: ACTION

### 3. Approval of Previous Meeting Minutes, September 13, 2023 –

A motion was made by Director Don Deering to approve the previous meeting minutes. There was a second by Treasurer Walt Newell. 6-Yeas 0-Nays.

### 4. EDC Web Presence -

- Bruce will contact Revise.
- EDC needs its own Email.
- Can the EDC get a discount by piggy backing with the city?

- There are two packages available:
  - Package the same as that purchased by the city.
  - Lower price package.
- City package, \$4,000.
- Director Don Deering made a motion to add this item as a future agenda item. Seconded by Treasurer Walt Newell. 6-Yeas 0-Nays.

**5. EDC Budget and CD renewal –**

- Add \$1,500-line item for CPA Services to the 2022 – 2023.
- Add a \$10,000-line item to the 2023-2024 budget for training.
- A motion was made by Director Don Deering, Seconded by Treasurer Walt Newell. 6-Yeas 0-Nays.

**6. EDC Training –**

- No training available in 2023.
- 2024 training availability, March, June and September.
- Cost \$800 per seat.
- Director Mike Laye made a motion to attend the 2024 June training and table this item, seconded by Director Don Deering. 6-Yeas 0-Nays

**7. Purchase of real property.**

- The 2023 – 2024 Budget has a line item for \$100,000.

**8. EDC Secure Records system.**

- No action required.

**9. New EDC Vice President.**

- Director Mike Laye made a motion to add this as a future agenda item, seconded by Director Don Deering. 6-Yeas 0-Nays.

**10. Consider options, to have a Secure Records System.**

- Director Don Deering made a motion to take no action on this item. Director Thad Anderson seconded. 6-Yeas 0-Nays.

**11. EDC Budget.**

- Establish a committee to work with the CPA to create the new fiscal year budget.
- Base the budget on projects.
- Treasurer Walt Newell will meet with the CPA to create the new fiscal year budget.
- Director Don Deering made a motion for Treasurer Walt Newell and CPA to create the 2023 and 2024 budget. President Bruce Mathews seconded. 6-Yeas 0-Nays.

**12. Possible purchase of real property.**

- Director Don Deering made a motion to add a line item to the budget after discussions with the CPA. Director Thad Anderson seconded. 6-Yeas 0-Nays.

**13. EDC Training, October or later.**

- Four (4) day sessions, approximately \$800 per seat.
- President Bruce Mathews will follow up on this item.
- Director Don Deering made a motion to table this item until president Bruce Mathews follow up. Director Thad Anderson seconded. 6-Yeas 0-Nays.

**14. Executive Session**

- N/A

*Future agenda items shall be designated by the President. In addition, a motion and a second from any two NEDC persons shall be sufficient to add an agenda item for a future meeting. Staff and counsel shall have prior consent of the president to add an agenda item for a future meeting.*

1. EDC Web Presence.
2. EDC Training.
3. Select a new EDC Vice President.
4. Create an Amazon Account.

**15. Adjournment/Closing –**  
Time: 8:27PM



Bruce Mathews, NEDC President



Russell Newton, NEDC Secretary